

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

**General Purpose Commercial Information Technology
Equipment, Software and Services**

Special Item No. 132-51 Information Technology Professional Services

FSC/PSC Code D302	IT Systems Development Services
FSC/PSC Code D306	IT Systems Analysis Services
FSC/PSC Code D307	Automated Information Systems Design and Integration Services
FSC/PSC Code D308	Programming Services

Contract Number: GS-35F-0155T

NTT DATA Federal, Inc.
1660 International Drive, Suite 300
McLean, VA 22102
Phone: (703) 848-7200 Fax: (703)- 848-7606
Website: <http://americas.nttdata.com>

Contract Period: December 5, 2011 through December 4, 2016

Business Size: Large

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at gsa.gov.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

TABLE OF CONTENTS

ABOUT NTT DATA FEDERAL, INC.	3
CUSTOMER INFORMATION.....	5
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)	
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51).....	8
GSA APPROVED LABOR CATEGORY DESCRIPTIONS.....	12
GSA APPROVED LABOR RATES.....	17
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION	
PROCUREMENT PROGRAMS	18
SAMPLE BLANKET PURCHASE AGREEMENT	19
GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS.....	22

ABOUT NTT DATA FEDERAL, INC.

Founded in 1965, NTT DATA, Inc. is a leading business and information technology (IT) consulting firm that helps government agencies and Global 2000 companies plan, build, manage, and rationalize their technology investments to optimize mission and business performance. Headquartered in Boston, our 45 branch offices and development facilities are supported by global practices and vertical industry groups across the United States, Canada, India, and the United Kingdom. We count our more than 12,000 professional consultants as the prime assets of our business.

NTT DATA Inc.'s wholly owned subsidiary, NTT DATA Federal, Inc. (NTT DATA), has extensive experience working with federal, civilian and security agencies. NTT DATA develops long-term relationships with these clients through the consistent delivery of high quality, cost-effective, and responsive services. We accomplish this by adhering to repeatable and proven processes, and to the management disciplines and performance metrics incorporated in our core business and IT solutions. We use our methods to provide excellent service that translates into NTT DATA's becoming a trusted advisor of our clients – not just getting the project done but helping our clients accomplish their strategic objectives. Our service delivery excellence has resulted in an impressive, consistent record that has been recognized by our clients – more than 90 percent of clients who have done business with us in the past choose NTT DATA again.

Based in McLean, Virginia, NTT DATA provides federal government clients with a wide range of information technology services. NTT DATA service offerings will assist clients in meeting the new challenges of governing in the 21st century by helping them with innovative approaches to achieve positive outcomes, measurable performance improvements and sustained results. NTT DATA differentiates itself by its focus on government management combined with significant experience with commercial organizations. Its focus is the establishment of new practices, programs and methodologies from the government and commercial worlds to help government agencies deliver high performance service to their customers.

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA *Advantage!*TM on-line shopping service (www.gsa.gov). The catalogs/pricelists, GSA *Advantage!*TM and the Federal Supply Service Home Page (www.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

Special Item Number	Special Item Description	Labor Category Description Page	Awarded Price Page
132-51	Information Technology Professional Services	12	17

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. ***Not Applicable.***

- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. ***Please see pages 12-17.***

- | | |
|--------------------------------------|---|
| 2. Maximum Order: | \$500,000 |
| 3. Minimum Order: | \$100.00 |
| 4. Geographic Coverage: | Domestic Only |
| 5. Points of production: | United States |
| 6. Discount from list prices: | Prices herein are net prices |
| 7. Quantity discounts: | None offered |
| 8. Prompt payment terms: | 1% 15 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. |

- 9a.** Government purchase cards **are accepted** up to the micro-purchase threshold (currently \$3,000).

- 9b.** Government purchase cards **are not accepted** above the micro-purchase threshold (currently \$3,000).

- | | |
|---|--|
| 10. Foreign items: | None. |
| 11a. Time of Delivery: | 30 days or as negotiated with each task order. |
| 11b. Expedited Delivery: | Contact Contractor |
| 11c. Overnight and Two-day delivery: | Contact Contractor |
| 11d. Urgent Requirements: | Contact Contractor |

- | | |
|---|--|
| 12. F.O.B Point: | Destination |
| 13a. Ordering Address: | NTT DATA Federal, Inc.
1660 International Drive, Suite 300
McLean, VA 22102
Fax: (703) 448-1690 |
| 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) and a sample BPA can be found at the GSA/FSS Schedule homepage (gsa.gov/schedules). | |
| 14. Payment address: | NTT DATA Federal, Inc.
Attention: Accounts Receivable
8100 Boone Blvd, Suite 400
Vienna, VA 22182
Or electronically to
FEDERALAR@nttdatafed.com |
| 15. Warranty Provisions: | None. |
| 16. Export Packing Charges: | Not Applicable. |
| 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): | Government purchase cards <u>are not accepted</u> above the micro-purchase threshold. |
| 18. Terms and conditions of rental, maintenance, and repair: | Not Applicable. |
| 19. Terms and conditions of installation: | Not Applicable. |
| 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: | Not Applicable. |
| 20a. Terms and conditions for any other services: | Not Applicable. |
| 21. List of service and distribution points: | Not Applicable. |
| 22. List of participating dealers: | Not Applicable. |
| 23. Preventive maintenance: | Not Applicable. |
| 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: | Not Applicable. |

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found

The EIT standards can be found at:
www.Section508.gov

25. Data Universal Numbering System (DUNS) number: 078728667

26. NTT DATA Federal, Inc. *is* registered in the System for Award Management (SAM) database.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION
TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL
ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (MAR 2009) (DEVIATION I – FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I –OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest

that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

GSA APPROVED LABOR CATEGORY DESCRIPTIONS

EXECUTIVE PROGRAM DIRECTOR

General Experience: The Executive Program Director is capable of leading projects that involve the successful management of teams composed of information technology professionals and/or other technical and business disciplines who have been involved in analysis, design, integration, documenting, extending and implementing automated information and/or other advanced technology systems. Must have proven skills relevant to the delivery/task order to be managed including one of the following; Program/Project Management, Enterprise Solutions Assurance, Independent Validation and Verification (IV&V), Enterprise Resources Planning (ERP) systems, Enterprise Performance Management, Customer Relationship Management (CRM) solutions, and Enterprise Integration technology, tools, and solutions.

Functional Responsibilities: Performs management of overall project/contract support functions, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Executive Program Directors demonstrate excellence in program management, and are specifically proficient in risk management, contingency planning, and program control strategies. Executive Program Directors also are recognized experts in the areas of complex program management practices and have deep expertise in specific industries. Executive Program Directors provide the primary interface with client management personnel regarding strategic issues, and direct the completion of projects within estimated time frames and budget constraints.

A Executive Program Director is qualified to perform such tasks as:

- Planning and managing the work of information technology project teams
- Designing and implementing change management programs in support of technology initiatives
- Streamlining, reengineering and transforming business processes
- Ensuring consistency of quality across multiple projects

Minimum Education:

Executive Program Director I: 16 years of relevant experience and a Bachelor's degree or higher in business, information systems or related field, or equivalent experience directly related to the functional responsibilities of the position.

Executive Program Director II: 18 years of relevant experience and a Bachelor's degree or higher in business, information systems or related field, or equivalent experience directly related to the functional responsibilities of the position.

Executive Program Director II: 20 years of relevant experience and a Bachelor's degree or higher in business, information systems or related field, or equivalent experience directly related to the functional responsibilities of the position.

SUBJECT MATTER EXPERT

General Experience. The continual evolution of new technologies and specialized skills minimize the emphasis placed upon the relevant experience the person may possess. What is critical is that they build and maintain expert skills in the required functional areas.

Functional Responsibility: Provides technical and managerial expert consultative support to a functional area of the project. Provide extremely high-level functional system development or analysis. Position incorporates the design, integration, documentation, implementation and analysis on complex problems requiring knowledge of the technical subject matter. Makes recommendations and advises on organizational-wide systems improvements, optimization or maintenance efforts for a technical functional area which may include: Core Enterprise Applications, Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Enterprise Application Integration (EAI), Enterprise Architecture & Security, Business Intelligence (BI), Customer Relationship Management (CRM), Web Services Development, Distributed Systems Development, Intranet, E-Commerce, Client-Server Development, Database Design and Development, Integration Services, IT Strategic Planning, Systems Analysis and Needs Assessment, and Business Process Reengineering.

Minimum Education: Specific skills and education that pertain to specialized requirements of the project.

PROGRAM MANAGER

General Experience. Program Manager must possess experience with IT related programs and projects. The Program Manager has extensive experience planning and managing large-scale or complex programs and have demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate client executive management to ensure that critical program related issues are addressed.

Functional Responsibility. The Program Manager has management authority for the program and is responsible for overall contract performance. The Program Manager is responsible for providing overall direction to the program, works directly with the project/task managers on each project within the program, and ensures that the program is executed on schedule and within budget. The Program Manager also provides expert functional and management guidance in such areas as Core Enterprise Applications, Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Enterprise Application Integration (EAI), Enterprise Architecture & Security, Business Intelligence (BI), Customer Relationship Management (CRM), Web Services

Development, Client-Server Development, Database Design and Development, Integration Services, IT Strategic Planning, Systems Analysis and Needs Assessment, and/or Business Process Reengineering to the project. The Program Manager also meets regularly with client management to discuss status and resolve program related issues.

Minimum Education: Bachelor's Degree or equivalent experience

Years Experience:

Program Manager I: 12

Program Manager II: 14

Program Manager III: 15

PROJECT MANAGER

General Experience. Project Manager possess experience with IT related projects to include experience in information systems implementation, change management efforts or business process redesign. Must also possess extensive experience planning and managing large-scale or complex projects and have demonstrated the ability to manage projects to achieve the desired results on schedule and within budget.

Functional Responsibility. The Project Manager will provide day-to-day direction and control of large or complex IT projects in areas such as Core Enterprise Applications, Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Enterprise Application Integration (EAI), Enterprise Architecture & Security, Business Intelligence (BI), Customer Relationship Management (CRM), Web Services Development, Client-Server Development, Database Design and Development, Integration Services, IT Strategic Planning, Systems Analysis and Needs Assessment, and/or Business Process Reengineering. The Project Manager is responsible for developing the overall project work plan and monitors the execution of the project against the work plan. The Project Manager provides technical and functional guidance to the project teams, monitors the progress of tasks and deliverables, tracks and reports project status to client, and ensures that all critical project issues are addressed.

Minimum Education: Bachelor's Degree or equivalent experience

Years Experience:

Project Manager III : 10

Project Manager II : 8

Project Manager I : 6

SYSTEM IMPLEMENTATION SPECIALIST

General Experience. System Implementation Specialist possess experience in information systems implementation, change management efforts or business process redesign, including at least 6 months experience in premium technologies. Experience is in one or more of the following areas: Core Enterprise Applications, Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Enterprise Application Integration (EAI), Enterprise Architecture &

Security, Business Intelligence (BI), Customer Relationship Management (CRM), Web Services Development, Distributed Systems Development, Intranet, E-Commerce, Client-Server Development, Database Design and Development, Integration Services, IT Strategic Planning, Systems Analysis and Needs Assessment, and Business Process Reengineering.

Functional Responsibility. System Implementation Specialists possess special skills in premium technologies, such as packaged enterprise software tools (e.g., Baan, SAP, PeopleSoft, Oracle, Manugistics, i2) and other premium market-driven technologies. A Systems Implementation Specialist is qualified to perform tasks such as:

- Develop functional and technical information system designs.

- Supervise business integration analysts in the development of software designs, computer programming, system testing or training curricula

- Lead business process redesign teams in the development of new business process architectures.

- Design training programs for information systems users

- Participate in quality reviews to ensure work complies with specified standards

- Develop teamwork plans

- Perform workflow analyses

- Design and manage databases

- Define information systems requirements

- Assist in project budget preparation.

Minimum Education: Bachelor's Degree or equivalent experience

Years Experience:

System Implementation Specialist III : 6

System Implementation Specialist II : 4

System Implementation Specialist I : 3

PROGRAMMER

General Experience. Programmers have strong analytical and technical skills and have been trained in the use of systems development methodology. Programmers have demonstrated the ability to successfully turn requirements specification packages into unit-tested code. Programmers are specialized in developing code related to the following areas: Core Enterprise Applications, Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Enterprise Application Integration (EAI), Enterprise Architecture & Security, Business Intelligence (BI), Customer Relationship Management (CRM), Web Services Development, Distributed Systems Development, Intranet, E-Commerce, Client-Server Development, Database Design and Development.

Functional Responsibility. Under the direction of systems analysts and team leaders, our Programmers analyze functional and technical requirements, prepare systems designs and

specifications, and perform systems development, testing, conversion, and production support tasks. They also develop required systems and operation documentation.

Minimum Education: Bachelor's Degree or equivalent experience

Years Experience:

Programmer Analyst II : 2

Programmer Analyst I : 1

GSA APPROVED LABOR RATES

GSA LABOR CATEGORY	GSA HOURLY RATE (includes IFF)
Executive Program Director III	\$330.07
Executive Program Director II	\$294.56
Executive Program Director I	\$276.04
Senior Subject Matter Expert II	\$258.63
Senior Subject Matter Expert I	\$232.62
Program Manager III	\$204.35
Program Manager II	\$189.86
Program Manager I	\$179.87
Project Manager III	\$164.78
Project Manager II	\$155.90
Project Manager I	\$145.05
System Implementation Specialist III	\$131.13
System Implementation Specialist II	\$120.21
System Implementation Specialist I	\$108.15
Programmer Analyst II	\$91.67
Programmer Analyst I	\$81.37

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

NTT DATA provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact: ***Amy Underwood at (703) 848-7200 (phone) or amy.underwood@nttdatfed.com.***

SAMPLE BLANKET PURCHASE AGREEMENT

BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

BPA NUMBER_____

(CUSTOMER NAME)
BLANKET PURCHASE
AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
--------------------------	-----------------------------

_____	_____
_____	_____
_____	_____

(2) Delivery:
DESTINATION

DELIVERY SCHEDULES / DATES

_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
--------	------------------

_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.